OLD TAPPAN BOARD OF EDUCATION Old Tappan, NJ 07675

GUIDELINES PERTAIING TO OVERDUE, DAMAGED OR LOST INSTRUCTIONAL MATERIALS

FILE CODE: 6161.3

Policy

The Board believes that the schools should help students learn to respect property and develop feelings of pride in community institutions.

The Board charges each student in the schools of this District with responsibility for the proper care of school property and the school supplies and equipment entrusted to his/her use. In accordance with law, students who cause damage to school property shall be subject to disciplinary measures.

The Board authorizes the imposition of fines for the loss, damage or defacement of textbooks and reserves the right to withhold a report card or diploma from any student whose payment of such fine is in arrears.

The Board may report to the appropriate juvenile authorities any student whose damage of school property has been serious or chronic in nature.

In accordance with law, the superintendent shall report all acts of violence and vandalism to the Board at its next public meeting. No employee shall be disciplined or discriminated against as a consequence of having reported an act of violence.

The superintendent is authorized to sign a criminal complaint and to press the charges against perpetrators of vandalism against school property, and is further authorized to delegate, as he/she sees fit, authority to sign such complaints and to press charges.

<u>Legal References: N.J.S.A.</u> 2A:53A Negligence and other torts

N.J.S.A. 18A:37-3 Liability of parents or guardians of minor for damage to

property

Cross References: 3250* Income from Fees, Fines, Charges

5131* Conduct / Discipline 6146* Graduation Requirements

*Indicates policy is included in the Critical Policy Reference Manual.

Key Words

Overdue Instructional Materials, Damaged Instructional Materials, Lost Instructional Materials

Approved: June 9, 2008

Revised: